Course Specification

BSc (Hons) Project Management

Course Code: PROMT

2020/21
**Award & Title BSc (Hons) Project Management (PROMT)**

**Material Information Summary for 2020/21 Undergraduate Entrants**

Confirmed at OCT 2019

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### General Information

**Award**
- Bachelor of Science (with Honours) Project Management

**Contained Awards**
- Bachelor of Science Project Management
- Diploma of Higher Education in Project Management
- Certificate of Higher Education in Project Management

**Awarding Body**
- Leeds Beckett University

**Level of Qualification & Credits**
- Level 6 of the Framework for Higher Education Qualifications, with 120 credit points at each of Levels 4, 5 and 6 of the UK Credit Framework for Higher Education (360 credits in total).

### Course Lengths & Standard

**Timescales**
- Start dates will be notified to students via their offer letter. The length and mode of delivery of the course is confirmed below:
  - 3 years (full time, campus based)
  - 4 years (full time, campus based with one year work placement)
  - 5 years (part time, campus based)

**Part Time Study**
- PT delivery is usually at half the intensity of the FT equivalent course, although there may be flexibility to increase your pace of study to shorten the overall course duration. Some modules may be delivered in a different sequence to that defined within this information set but the modules offered within each level are consistent. Please note that the work placement option is not generally available to PT students.

**Location of Delivery**
- City Campus, Leeds (plus location of work placement, if applicable)
**Entry Requirements**
Admissions criteria are confirmed in your offer letter. Details of how the University recognises prior learning and supports credit transfer are located here: [www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning](http://www.leedsbeckett.ac.uk/studenthub/recognition-of-prior-learning).

Admissions enquiries may be directed to: AdmissionsEnquiries@leedsbeckett.ac.uk.

**Course Fees**
Course fees and any additional course costs are confirmed in your offer letter. Fees enquiries may be directed to Fees@leedsbeckett.ac.uk.

**Timetable Information**
Timetables will be made available to students during induction week via:

i) The Student Outlook Calendar
ii) The Student Portal (MyBeckett)
iii) The Leeds Beckett app

Any difficulties relating to timetabled sessions may be discussed with your Course Administrator.

**Policies, Standards and Regulations** ([www.leedsbeckett.ac.uk/public-information](http://www.leedsbeckett.ac.uk/public-information))

There are no additional or non-standard regulations which relate to your course.

**Key Contacts**

**Your Course Director**
Mark Laurillard

**Your Academic Advisor**
Each Student will be allocated an Academic Advisor once they commence their studies at the University. The Academic Advisor will be a member of the Surveying, Construction & Project Management Academic Staff.

**Your Course Administrator**
Thom Day – T.Day@Leedsbeckett.ac.uk

**Sandwich or Other ‘In Year’ Work Placement Information**

**Summary**
The third year of the sandwich course is taken as a work-based placement. This is for a minimum of 48 weeks, in an environment which is directly related to project management or involves supporting activities on a project. For example, a project manager, project support officer or assisting an organisation with their project related activities. Some students have entered into exchange programmes with other universities and study a semester with them before returning to Leeds Beckett for their final year.
Length

48 weeks

Location

The location will vary, dependant on the nature of the opportunity.

Professional Accreditation or Recognition Associated with the Course

Professional Body  Association for Project Management (APM)

Accreditation/ Recognition Summary

The Association for Project Management accredit the course to ensure it meets professional standards and prepares students for the careers in line with best practice. Following graduation and experience, graduates will be able to apply for full membership and then chartered status. This enhances the professional standing of the individual and their career prospects.

https://www.apm.org.uk/qualifications-and-training/accreditation/accredited-academic-organisations/

Course Overview

Aims

The overall aim of the programme is to enable students to develop project management skills and competencies enabling them to become more creative, analytical problem solvers and acquire an ability to synthesise information to resolve conflicts and therefore fulfil the multidisciplinary role of a Project Manager. One key aspect of the BSc (Hons) Project Management degree programme is its generic nature; this allows students to study the principles and practices which can be applied to any area of business and organisational life. Graduates can be employed in the following areas: Financial services, healthcare, infrastructure, Construction, technology, project consultancy, Engineering, the Public or Voluntary sector.

Course Learning Outcomes

At the end of the course, students will be able to:

1. Develop a detailed knowledge and a systematic understanding of the principles, roles, and techniques of project management.

2. Apply key concepts, theories, and principles to create, define, and control a project using a range of technologies and analytical tools to arrive at a solution.

3. Recognise, critically evaluate and apply relevant project management skills and analytical tools to a range of projects and project specialisms, such as: planning and monitoring planned actual progress, decision making and people management.

4. Demonstrate detailed knowledge, a systematic understanding, critical thinking, and analysis of fundamental issues relating to a project management practitioner.
Gather, summarise, critically evaluate and apply relevant information, cite evidence and critically evaluate proposals to inform the management and scheduling of projects, or solutions to problems, using project management software and methodologies.

Use a range of skills appropriate to the working environment – including working effectively with others, using appropriate contemporary digital technologies, and communicating effectively with stakeholders orally, and in writing.

Teaching and Learning Activities

Summary

In addition to the formal lectures, tutorials, IT laboratory sessions and hands-on project scenarios, classes are delivered to help reinforce the learning process. The feedback and progress assessment, extracurricular seminars, field trips and the involvement of industry experts as guest speakers enrich the learning experience and students’ knowledge of current issues in the project management context.

Your Modules

This information is correct for students progressing through the programme within standard timescales. Students who are required to undertake repeat study may be taught alternate modules which meet the overall course learning outcomes. Details of module delivery will be provided in your timetable.

Level 4 Core Modules (2020/21 for FT students and 2020/21 and 2021/22 for standard PT students)

Principles of Project Management

Project Practice

Construction Economics

Contemporary Projects

Procurement Tendering and Valuation

Law in the Built Environment

Level 5 Core Modules (2021/22 for FT students and 2021/22 and 2022/23 for standard PT students)

Risk & Value

Project Teams

Planning & Scheduling

Project Methodologies

Interdisciplinary Practice (FT only)

Project Decision-Making

Work-Based Learning (PT only)
Level 6 Core Modules (2022/23 for FT students, 2023/24 for sandwich placement students and 2023/24 and 2024/25 for standard PT students)

Advanced Planning & Tracking
Research Paper
Major Project (Double Module)
Inter-Professional Consultancy
Projects & Organisation Strategy

Assessment Balance and Scheduled Learning and Teaching Activities by Level

The assessment balance and overall workload associated with this course are calculated from the core modules and have been reviewed and confirmed as representative by the Course Director.

A standard module equates to 200 notional learning hours, which may be comprised of teaching, learning and assessment, any embedded placement activities and independent study. Modules may have more than one component of assessment.

Assessment

Levels 4, 5 and 6 are assessed by coursework predominately, with some examinations and practical assessments.

Workload

The number of hours of workload generally equates to 1200 per level for an honours degree, corresponding to the national standard of 10 notional hours of learning for each UK HE credit point.

<table>
<thead>
<tr>
<th>Overall Workload</th>
<th>Level 4</th>
<th>Level 5</th>
<th>Level 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching, Learning and Assessment</td>
<td>240 hours</td>
<td>240 hours</td>
<td>240 hours</td>
</tr>
<tr>
<td>Independent Study</td>
<td>960 hours</td>
<td>960 hours</td>
<td>960 hours</td>
</tr>
<tr>
<td>Placement</td>
<td></td>
<td></td>
<td>48 weeks</td>
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Learning Support

If you have a question or a problem relating to your course, your Course Administrator is there to help you. Course Administrators work closely with academic staff and can make referrals to teaching staff or to specialist professional services as appropriate. They can give you a confirmation of attendance letter, and a transcript. You may also like to contact your Course Rep or the Students’ Union Advice team for additional support with course-related questions.

If you have any questions about life at our University in general, call into or contact the Student Advice Hub on either campus. This team, consisting of recent graduates and permanent staff, are available to support
you throughout your time here. They will make sure you have access to and are aware of the support, specialist services, and opportunities our University provides. There is a Student Advice Hub on the ground floor of the Rose Bowl at City Campus and one in Campus Central at Headingley. You can also find the team in the Gateway in the Leslie Silver Building at City Campus. Email enquiries may be directed to studentadvicehub@leedsbeckett.ac.uk.

Within MyBeckett you will see two tabs (Support and Opportunities) where you can find online information and resources for yourselves. The Support tab gives you access to details of services available to give you academic and personal support. These include Library Services, the Students’ Union, Money advice, Disability advice and support, Wellbeing, International Student Services and Accommodation. There is also an A-Z of Support Services, and access to online appointments/registration.

The Opportunities tab is the place to explore the options you have for jobs, work placements, volunteering, and a wide range of other opportunities. For example, you can find out here how to get help with your CV, prepare for an interview, get a part-time job or voluntary role, take part in an international project, or join societies closer to home.